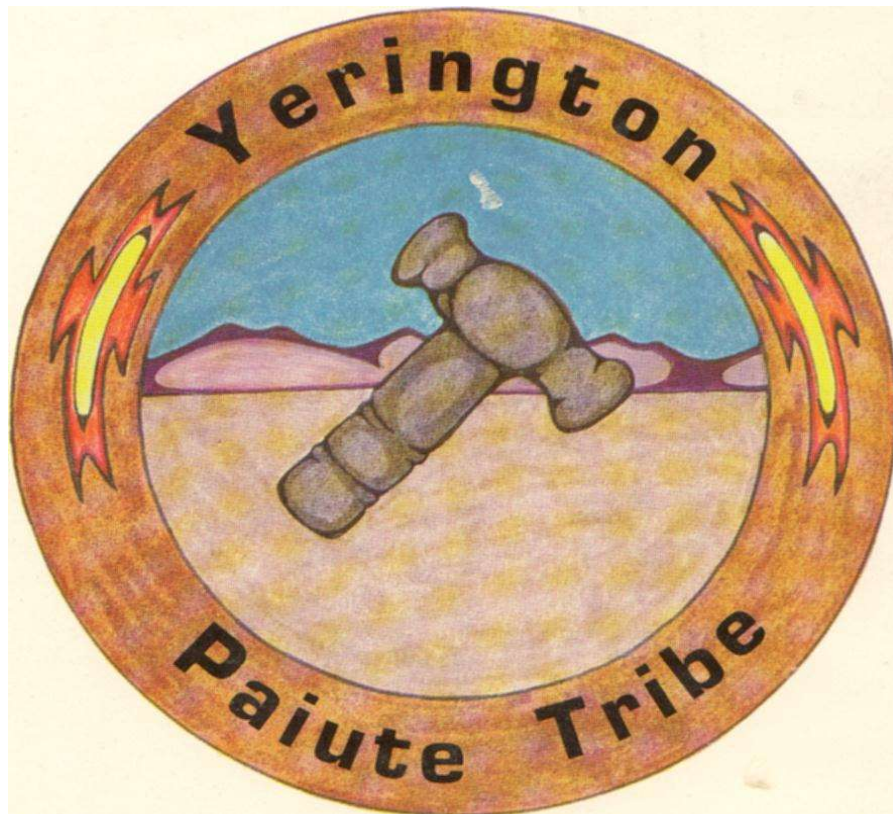


YERINGTON PAIUTE TRIBE

Higher Education Grant Program

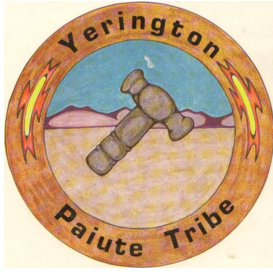


Program Policies and Application

YERINGTON PAIUTE TRIBE HIGHER EDUCATION Program Policies and Application Process

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YERINGTON PAIUTE TRIBE HIGHER EDUCATION PROGRAM

171 Campbell Lane, Yerington, Nevada 89447

(775) 783-0275 FAX: (775) 463-7892

Email: educationdirector@ypt-nsn.gov

I. PROGRAM POLICIES AND APPLICATION PROCESS

PURPOSE: The Yerington Paiute Tribe (YPT) Higher Education Grant Program provides financial assistance to enrolled members of the Yerington Paiute Tribe. Students must be entering or continuing with their post-secondary education and require financial support to achieve their higher education degrees.

BACKGROUND: The Yerington Paiute Tribe Higher Education Program is contracted through a Bureau of Indian Affairs (BIA) 638 Contract. The YPT Higher Education Grant Program, administered under the authority of the Snyder Act of November 2, 1921, provides financial assistance to eligible Yerington Paiute Tribal members who have a financial need to attend college.

HIGHER EDUCATION GRANT PROGRAM APPLICATION PROCESS

1. **New student:** A student that is a first time applicant applying for the Yerington Paiute Tribe Higher Education Grant Program;
2. **Continuing student:** Student in good standing who has continuously enrolled and attended college as a fulltime student and has maintained eligibility requirements;
3. **Returning student:** Student who has experienced a break in attendance and is reapplying for Higher Education funding assistance;
4. **Graduate student:** An applicant seeking Higher Education financial assistance to attend graduate school. Applicant must verify that YPT funding is supplemented by other funding sources.

II. APPLICANT ELIGIBILITY AND GENERAL REQUIREMENTS:

1. Applicant must be an enrolled member of the Yerington Paiute Tribe;
2. Applicant must have a High School Diploma, Adult Diploma, or GED Certificate;
3. Applicant must complete the Free Application for Federal Student Aid (FAFSA);
4. Applicants are required to complete a minimum of 12 units and maintain a 2.0 GPA;
5. Applicant must submit all required paperwork and complete applications by the appropriate deadline date;

6. APPLICATION DEADLINES

- a. New and Returning Students;

2nd Monday in July – For Academic Year or Fall Semester

2nd Monday in December – For Spring Semester

b. Continuing Students;

2nd Monday in July - For Academic Year

7. YPT Higher Education Grant funding is limited to 10 semesters;

8. **IMPORTANT REMINDERS:**

- a. Incomplete applications will not be considered for funding;
- b. Continuing students that submit late final grades or personal update information, or incomplete applications will risk future funding;
- c. Students who fax information must do so before 4:00pm by the deadline date specified above and must verify receipt of fax with the Education Department by 4:30/ close of business day;
- d. Parents and students are encouraged to call the Education Director within 30 to 60 days prior to application deadline if they need assistance with completing the application;
- e. Deadline dates are final and will not be extended;
- f. Academic Probation: A student who does not meet the minimum academic requirement for one semester will be funded on Academic Probation status during the next semester.
*Academic Probation Requirement: Student will be required to receive a 2.0 or higher GPA on college credits equivalent to that amount that was lost resulting in being placed on academic probation.
*Notification of this action will be made to the student by letter from the Education Director; lack of notification does not negate the action. If substantial progress is not made during probationary period, the student's Tribal funding shall be suspended.
- g. Funding Suspension: Funding will be suspended if a student fails to complete a minimum of 12 credits in a semester. Future funding will not be considered until the student successfully completes the credit deficiency of the semester suspended and meets the minimum GPA of 2.0 or higher in a semester without YPT Higher Education funding and provides verification to the Education Department;
- h. Repayment of Higher Education Grant Funds: If the grant award is not used for the intended purpose, if the student withdraws from the college WITHOUT IMMEDIATE WRITTEN NOTIFICATION to the YPT Higher Education Program, and/or if the student doesn't withdraw in accordance with school policies so that a portion of the grant is returned to the YPT Higher Education Program funding will be suspended or terminated;
- i. Additional funding: Students on funding suspension and/or who have exhausted ten semesters limit of Higher Education funding are not eligible to supplement degree completion with for the YPT Enrichment funding; nor can YPT Enrichment funding support attaining a college degree.

III. GRANT APPLICATION PROCESS: NEW STUDENTS

1. **APPLICATION DEADLINE DATES:**

- a. Academic year or fall: 2nd Monday of July
- b. Spring: 2nd Monday of December

2. You are required to submit a copy of your Yerington Paiute Tribe enrollment card / certification;

3. You are required to submit a copy of your letter of acceptance to an accredited educational institution or a letter from Admissions and Records;

4. You are required to submit a copy of your high school diploma, adult education diploma, or GED Certificate;

5. You are required to complete and submit Application Form 1, Certificate of Release Form 3, and Certificate of Compliance Form 4. Forms 3 and 4 must be notarized;
6. You are required to submit confirmation that you have completed the FAFSA application process along with your application;
7. You are required to complete the top half of the Financial Needs Analysis Form 2 and submit to your college/university financial aid office;
8. You are required to submit a copy of your semester class schedule to the YPT Education Department before funding is released;
9. You are required to submit a copy of your final grades to YPT Education Department within 10 days after the last day of class for the semester funded;
10. You are required to submit your Official Grade Transcripts from Admissions and Records to the YPT Education Department within 30-days after the end of the semester funded;
11. You are required to submit to the YPT Education Department your contact information on Form 5 while attending school along with your application and notify the department within 10 days if there is a change in your contact information using the same form.

IV. GRANT APPLICATION PROCESS: CONTINUING STUDENTS

1. As a continuing student you are not required to complete a full application however, if you transfer to another college/university you must complete a full grant application;
2. **APPLICATION DEADLINE DATES:**
 - a. Academic year: 2nd Monday in July
3. You are required to maintain at least a 2.0 GPA each semester and successfully complete a minimum of 12 credits per semester;
4. You are required to submit a copy of your final grades for the fall semester to YPT Education Department within 10 days after the last day of class;
5. You are required to submit a copy of your semester class schedule to the YPT Education Department before funding is released;
6. You are required to submit Application Form 1, FAFSA confirmation, Official Transcripts from Admissions and Records to the YPT Education Department by the 2nd Monday in July for continuing academic year funding;
7. You are required to submit to the YPT Education Director any change in your contact information on Form 5 while attending school within 10 days of the change or risk funding;

V. GRANT APPLICATION PROCESS: RETURNING STUDENTS AND GRADUATE STUDENTS

1. **APPLICATION DEADLINE DATES:**
 - a. Academic year or fall: 2nd Monday of July
 - b. Spring: 2nd Monday of December

2. You are required to submit a copy of your letter of acceptance to the accredited educational institution or a letter from Admissions and Records;
3. You are required to submit your Official Transcripts from the last school and semester attended;
4. You are required to complete and submit Application Form 1, Certificate of Release Form 3, and Certificate of Compliance Form 4. Forms 3 and 4 must be notarized;
5. You are required to submit confirmation that you have completed the FAFSA application process along with your application;
6. You are required to complete the top half of the Financial Needs Analysis Form 2 and submit to your college/university financial aid office;
7. You are required to submit a copy of your semester class schedule to the YPT Education Department before funding is released;
8. You are required to submit a copy of your final grades to YPT Education Department within 10 days after the last day of class of the semester funded;
9. You are required to submit your Official Grade Transcripts from Admissions and Records to the YPT Education Department within 30-days after the end of the semester funded;
10. You are required to submit to the YPT Education Department your contact information on Form 5 while attending school along with your application and notify the department within 10 days if there is a change in your contact information using the same form.

VI. CALCULATION OF AWARD

The calculation process of the award for applicants is based on a Financial Needs Analysis (FNA) and the unmet need.

Total Expenses - (minus) Total Resources = (equal) Unmet Need

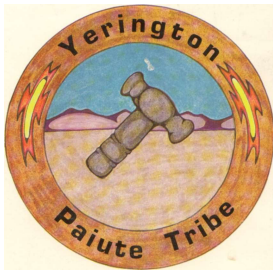
Total Expenses considered include:

Tuition/Fees
Room/Board
Books/Supplies
Transportation

Total Resources considered include:

Pell Grant
Scholarships
Other grants or awards

The college Financial Aid Officer (FAO) completes the Tribe's FNA form. The Education Director follows the Tribal Higher Education Program Policies and Application Process to determine the Unmet Need based on the FAO's input. The student is awarded up to three thousand dollars (\$3,000) of their unmet need. Tribal allocation is a maximum of three thousand dollars (\$3,000) per semester. Adjustments may be made to the calculated student award based on the available yearly budget. Adjustment will be made across the board in a fair and equitable manner.



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APPLICATION

Application Due Dates: 2nd Monday in July for Academic Year or Fall
2nd Monday in December for Spring or Winter Quarter

Student's Full Name	Date of Birth	Social Security #	Tribal Enrollment #
Permanent Mailing Address	City	State	Zip
Telephone #	Email Address		
Student ID (if applicable)		Were you previously funded by a YPT Higher Education Grant? ____ . Last semester/year funded? ____	

Academic Year: Fall 20 ____ to Spring 20 ____ **Fall:** 20 ____ **Spring:** 20 ____ **Quarter Basis:** 20 ____

Type of Student: New ____ Continuing ____ Returning ____ Graduate ____

Date FAFSA completed ____ Date Needs Analysis Form 2 sent to FAO ____

Date FAFSA sent to FAO ____

Year in College: Freshman Sophomore Junior Senior Graduate Level (Circle One)

College Major: _____

Expected Degree: (Circle One) AA/AS BS BA Other: _____

School Name: _____

School Mailing Address: _____

City/State/Zip Code: _____

Financial Aid Office Mailing Address: _____

Financial Aid Officer's Name: _____

Financial Aid Office Telephone # _____ FAX #: _____

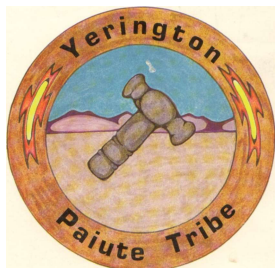
Type of School: 2-Year College ____ 4-Year University ____ Expected Completion Date: ____

I will live: (Check One) On Campus ____ Off Campus ____ With Parents ____ .

I hereby certify the information on this form is true and correct, and consent to the release of this information to the necessary programs in order to complete my application. I will use Yerington Paiute Tribe funds for the sole purpose of school related expenses only. I will maintain contact with the YPT Higher Education Counselor. I will submit additional information upon request. I have received, read, and understand the conditions in the YPT High Education rules and consequences, and I agree to all terms.

Applicant Signature: _____ **Date:** _____

FORM 1



YERINGTON PAIUTE TRIBE HIGHER EDUCATION PROGRAM

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Email: educationdirector@ypt-nsn.gov

FINANCIAL NEEDS ANALYSIS

Student's Name (Printed): _____ Social Security # _____

My signature authorizes the Financial Aid Officer to release the information listed below.

Student's Signature

Date

This Section to Be Completed by the Financial Aid Officer and faxed to YPT Education Dept.

Funding Period: From _____ Through _____

Semester: Spring _____ Fall _____ Both _____

Does your office have a current FAFSA report for this student? Yes _____ No _____
A completed FAFSA is required

TOTAL SCHOOL/LIVING EXPENSES

STUDENT RESOURCES

Tuition and fees _____	Student Contribution _____	PELL _____
Books and supplies _____	Parent Contribution _____	SEOG _____
Housing/Dorm _____	Spouse Contribution _____	Work-Study _____
Transportation _____	Veteran's Benefits _____	SSIG _____
_____	Social Security _____	Loans _____
_____	Welfare _____	Loans _____
_____	Scholarships _____	Waivers _____
_____	Scholarships _____	Grant _____
_____	Other (List) _____	Other (List) _____

Total School Expenses: _____

Total Resources: _____

Financial Aid Officer: _____ Date: _____

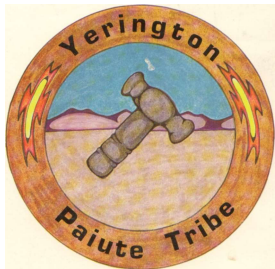
Name of School: _____

Mailing Address: _____

Telephone Number: _____ FAX: _____

Please mail or fax this form to the address or number listed at the top of the page.

FORM 2



YERINGTON PAIUTE TRIBE HIGHER EDUCATION PROGRAM

171 Campbell Lane, Yerington, Nevada 89447
(775) 783-0275 FAX: (775) 463-7892
Email: educationdirector@ypt-nsn.gov

AUTHORIZATION FOR EXCHANGE OF CONFIDENTIAL INFORMATION

CERTIFICATE OF RELEASE

I hereby request and absolve the designated school below from liability for releasing a copy of my transcripts and other information pertinent to my financial needs to the Yerington Paiute Tribe Higher Education Program.

Student Name: _____

Date of Birth: _____ Social Security Number: _____

Release transcripts to: Yerington Paiute Tribe
Higher Education Program
171 Campbell Lane
Yerington, Nevada 89447
(775) 783-0275
FAX (775) 463-7892

Name of Educational Institution: _____

Mailing Address: _____

City/State/Zip Code: _____

Student Signature: _____ Date: _____

* * * * *

NOTARY PUBLIC CERTIFICATION

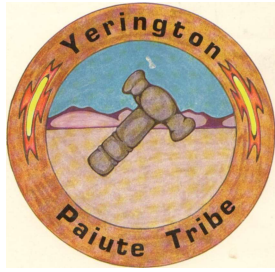
Subscribed to and sworn before me

This _____ day of _____, 20__.

Signature: _____

My Commission expires: _____

FORM 3



YERINGTON PAIUTE TRIBE HIGHER EDUCATION PROGRAM

171 Campbell Lane, Yerington, Nevada 89447

(775) 783-0275 FAX: (775) 463-7892

Email: educationdirector@ypt-nsn.gov

CERTIFICATE OF COMPLIANCE

I, _____ certify that I have read and understand the Policies and Requirements established for the Yerington Paiute Tribe Higher Education Program. I agree to abide by the policies and requirements to receive grant funding.

I am required to:

- Enroll and maintain 12 or more credits per semester
- Maintain a minimum a 2.0 grade point average per semester
- Submit current address information and telephone numbers within 10 if there is a change
- Submit class schedule at the beginning of each semester to the YPT Education Program
- Notify the Education Director in writing immediately if withdraw from college
- Submit required documents, forms, information, etc. before deadline

Printed Name of Applicant: _____

Signature of Applicant: _____ Date: _____

* * * * *

NOTARY PUBLIC CERTIFICATION

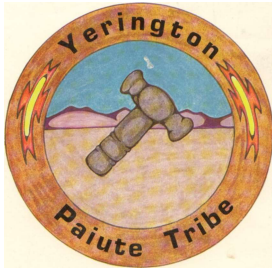
Subscribed to and sworn before me

This _____ day of _____, 20____

Signature: _____

My Commission expires: _____

FORM 4



YERINGTON PAIUTE TRIBE HIGHER EDUCATION PROGRAM
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AUTHORIZATION FOR EXCHANGE OF CONFIDENTIAL INFORMATION

PERSONAL INFORMATION UPDATE

Contact information while at school is required information.

Student Name (Print): _____

Mailing Address _____

City/State/Zip: _____

Telephone Number: _____

Cell Phone: _____

E-mail address: _____

Signature

Date

**If this information changes, you are required to notify the
YPT Education Director of the change within 10 days.
Failure to submit information may risk continued financial support.**

FORM 5